



# 2021

## Annual Report



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"Sing to the LORD a new song;  
sing to the LORD, all the earth.  
Sing to the LORD, praise his name;  
proclaim his salvation day after day.  
Declare his glory among the nations,  
his marvelous deeds among all peoples."

Psalms 96:1-3

# Message from Pastor Steve

Dear Sunset Family,

**"Therefore, my beloved brothers and sisters, be steadfast, immovable, always abounding in the work of the Lord, knowing that in the Lord your labor is not in vain" (1 Corinthians 15:58 ESV).**

Last year, we experienced many heavy burdens as a world and as a nation. We faced a worldwide pandemic. We faced a contentious election season. We witnessed the January 6, 2021, riot at our nation's capital building. We have experienced deep divisions within our nation. There are seasons in our life and in history when we simply need to "be steadfast, immovable, always abounding in the work of the Lord."

When I think about the ministry that was accomplished last year, Jesus's parable of the mustard seed comes to mind.

**"Jesus put another parable before them, saying, 'The kingdom of heaven is like a grain of mustard seed that a man took and sowed in his field. It is the smallest of all seeds, but when it has grown it is larger than all the garden plants and becomes a tree, so that the birds of the air come and make nests in its branches.'" (Matthew 13:31-32 ESV).**

This parable comes to mind because we have been hard at work as a community sowing seeds. Many of the ministry seeds that we sowed last year were unseen, yet I am confident that our Heavenly Father, who sees what is done in secret, will reward us. I believe our good, good Father is watering our humble mustard seeds, and in the years to come we will see them grow into a tree that bears much fruit. I believe that God has been hard at work building His kingdom at Sunset Church.

In this Annual Report, we are hoping to share just a few of the many ways in which we saw God at work. I will share a few highlights of what God has done last year and look forward to the year ahead. If I were to share them all, the list would be long. (Please read the Good News Stories starting on page 20 for more highlights.)

## **Celebrating Highlights** (Oct 2020–Oct 2021)

### **Governance:**

As the moderator of our Session of Elders, I'm happy to report that we completed and approved a new Session Policy Manual. This important project took a tremendous amount of time and energy. I'm grateful to each Elder as we thoughtfully created policies, with the help of the Ambassadors of Reconciliation ministry, that I hope will create greater clarity and health for the future governance ministry of Sunset Church.

### **Thematic Goal:**

Our thematic goal for Oct 2020–Oct 2021 was that we

would "Become an Emotionally Healthy Church." (You can read about how we approach thematic goals by reading chapter 2, "Creating Clarity," from the book *The Advantage* by Patrick Lencioni.) Below are a few of our defining objectives and the results.

### **1. Participate in the Emotionally Healthy Spirituality Course.**

Our thematic goal for 2019–20 was that we would "Become Ambassadors of Reconciliation." I felt that the "Emotionally Healthy Discipleship (EHD) Course" by Pete Scazzero would be a good follow-up to the work we did with the Ambassadors of Reconciliation. I led the Session and staff through the "Emotionally Healthy Spirituality Course." It is a course designed to help people slow down their lives to develop their own personal relationship with Jesus. The course included these topics of: 1) Confront the Crisis of Emotionally Unhealthy Spirituality, 2) Know and Become Your Authentic Self in Christ, 3) Discover How Your Family of Origin Affects You Today, 4) Find Your Way Through "Walls" to Grow into Maturity, 5) Enlarge Your Soul Through Embracing Grief and Loss, 6) Integrate Silence and Sabbath to Slow Down for Jesus, 7) Grow Into an Emotionally Healthy Adult, and 8) Design a Lifelong Plan to Live in God's Love (Rule of Life).

### **2. Participate in the Emotionally Healthy Relationships Course.**

I also led the Session and staff through the "Emotionally Healthy Relationships (EHR) Course" (the second part of the EHD Course). The EHR Course helps equip people with practical relationship skills to love others like Jesus. The course included these topics of: 1) Learn Healthy, Life-Changing Communication Skills, 2) Stop Allowing Unclear Expectations to Hurt Others, 3) Discover How Your Family History Impacts Relationships, 4) Explore How God Is Meeting You in Your Emotions, 5) Learn How to Listen and Be Present to Others, 6) Stop Lying About What You Are Really Feeling and Thinking, 7) Get Tools for Mature Conflict Resolution, and 8) Create a Plan to Love the People In Your Life.

### **3. Promote the Emotionally Healthy Discipleship course at Sunset.**

The Women's Bible Study also participated in the "Emotionally Healthy Spirituality" course, as well as "The Emotionally Healthy Woman" course by Geri Scazzero. I'm happy to report that many of our small groups also participated in the "Emotionally Healthy Discipleship" (EHD) courses. My hope and prayer are that God will use the tools we have learned through the EHD Courses to create a healthy church environment for the years to come.

**4. Train the new Reconciliation Ministry Team.** The Ambassadors of Reconciliation ministry trained our new Reconciliation Ministry team in Conflict Coaching and Mediation. I am happy to report that we also offered these reconciliation training sessions to all the members of our EPC Pacific Northwest (PNW) Presbytery churches.



We also helped establish a permanent reconciliation committee for our Presbytery. This ministry has already helped resolve conflicts within our Presbytery churches. We have also established an association between the EPC PNW Presbytery and the Ambassadors of Reconciliation ministry. I offer a special thank you to Carrie Peebles for leading the Reconciliation ministry. I also want to thank all the members of our Reconciliation Ministry team for all their hard work and dedication.

### Communications Ministry:

A tremendous amount of energy and effort was directed to our Communications Ministry. I am grateful for our Communications Ministry Team: Mai Anh Hall (Communications Manager) and Lorraine Prather (Publication Coordinator), for all their hard work. We hired an outside company called Historic Agency to help us update our website. The below are some of the objectives that we accomplished last year.

#### 1. Complete the Vision Clarity process with Historic Agency.

Updating a website is not as easy as it might appear. You first need to walk through a process of clarifying your vision, mission, values, and strategy. I'm deeply grateful for the Vision Clarity team and the feedback from the session of Elders, former Elders, and staff as we walked through this important process.

**2. Complete the brand development process with Historic Agency.** We completed the brand development process which culminated in a brand alignment document. This process helped us clarify how we can best communicate our Sunset Church ministries.

**3. Complete the Communications Strategy process with Historic Agency.** I'm deeply grateful for our Communication Manager, Mai Anh Hall, for all her hard work in this process.

**4. Complete a new Sunset Website process with Historic Agency.** I'm happy to report that we have completed the work of updating our website.

### New Staff:

I thank God for bringing us some outstanding new staff members. Each one genuinely loves Jesus and Sunset Church. I'm deeply grateful for each person listed below.

- Brian Castaneda (Youth Director)
- Jessica Marshall (Bookkeeper)
- Sheri Schlieff (Outreach Director)
- Sarah Salove (Helping Hands Director)
- Jillian Comrie (Children's Worship Leader)
- Josh Erickson (Ministry Host)
- Terry Foster (Ministry Host)

### Sermons:

- "The Roaring Lion" (Studies in the Prophet Amos) (Oct-Nov 2020). It was powerful to learn about God's justice in the book of Amos.

- "Let Heaven & Nature Sing" (Christmas Carols) (Dec 2020). I'm grateful that our worship ministry was able to release a Christmas album in support of this sermon series.
- "The Sermon on the Mount" (Jan-July 2021). It was a privilege to preach through the central teachings of Jesus. In the midst of worldwide and national unrest, the Sermon on the Mount invited us to enter the unshakable Kingdom of God with an unshakable King. A highlight for me last year was preaching the Sermon on the Mount from memory.
- "The Family of God" (Aug 2021). I am grateful to Dr. Barb Feil for blessing us with her wisdom and teaching.

### Highlights Ahead (Oct 2021-Oct 2022)

I would like to highlight our thematic goal and our main objectives for this upcoming year.

#### Thematic Goal: Improve Communications

1. Launch new website.
2. Communicate Sunset's Mission and the Sunset Discipleship Pathway to the congregation.
3. Create a plan for new church wide signage.
4. Create a plan for new children's ministry signage.
5. Create a plan for monthly updates from key lay leaders during all staff meetings.
6. Create video content for Sunset's weekly email Update and social media.
7. Update communication tools and processes to improve communications.

**Sermons:** These upcoming sermon series plans are subject to change as the Holy Spirit directs.

- "Living a Transformed Life" (Sept-Nov 2021).
- "For Unto Us A Child Is Born" (Advent) (Dec 2021).
- "Living a Gospel-Centered Life" (Galatians) (Jan-Apr 2021).
- "Adventures in Acts" (tentative) (Sept-Nov 2021).

As you can see, God has been at work in wonderful ways. And we have been hard at work sowing seeds that we hope will bear fruit in the years to come.

I am grateful for Sunset Church. I have a hopeful and optimistic view of our future.

God bless you always,  
Pastor Steve

Steve Ruetschle  
SENIOR PASTOR



# Current Ruling Elders



Deniel Banks

Deniel was baptized as an infant and confirmed at age 11 at an Episcopal church in Pennsylvania. Being raised with a prayer book directed her toward the Holy Spirit and the Trinity. Her mother enrolled Deniel in Baptist Bible School to keep her engaged with Christ's teachings. Deniel and her husband Warren have been at Sunset for 25 years and became members 21 years ago thanks to the involvement in junior and senior high school ministry of their two adopted sons.

Deniel has served in a variety of leadership positions during their time at Sunset. She is also very active in Rotary where she has had the great fortune of taking 25 service trips to Central America. At Sunset she regularly has been involved with Serve and Connect Groups. Also, she has been active in Care Groups, takes on special projects when asked, and likes attending special services and worship events. Her top three areas of spiritual giftedness include 1) leadership and administration/knowledge and wisdom, 2) missionary and hospitality/helps, and 3) faith and mercy/intercession. Deniel's term ends December 2021.



William Efird

William has attended Sunset with his wife, Maureen (Mo), and three children, Davis, Taylor, and Claire since 2003. He's Director of Business Development for Johnstone Supply, a local HVAC distribution business. He's made a home in the Sunset worship ministry team since 2004, and was on the Pastoral Search Team that called Pastor Steve Ruetschle. He attended Sunset for several years before he read 1 Corinthians 15:1-8 in Lee Stroebel's, *The Case For Christ*, and the "scales dropped from his eyes."

William has a heart for the personal transformative power of prayer and puts all of his hope in the promises in 2 Peter 1:3-4. William's term ends December 2021.



John Franklin

John and his wife, Staci, started attending Sunset in 2000, when their three sons were young and they were busy making up parenting as they went. Their sons were significantly impacted by the children's program and high school and middle school programs. Their youngest, Mitchell, served as an intern under Jason Wilkinson, before marrying his wife Molly. All three boys are married and John and Staci currently have two grandchildren, with more on the way. John has previously served for one term as a Ruling Elder at Sunset and has preached periodically. John and Staci have walked through life with their Sunset Care Group for the past 18 years.

John's career was largely with Young Life, serving for 32 years. The last sixteen years he served in senior leadership, as the regional director for Young Life in Oregon and SW Washington, and then as the Senior Vice President for the Western Division. Since retiring from Young Life, he has worked for the past eight years as a Program Director for the MJ Murdock Charitable Trust. John's term ends in 2023.



Chris George

Since Chris and his wife, Jacki, began attending Sunset eight years ago, they have welcomed two boys to their family (Max, 7 and Michael, 5) to join their daughter, Kaylee (9). Chris is well-acquainted with the children's wing, spending ample time there picking up and dropping off his kids as well as volunteering in the preschool class where he learns just as much as he teaches. He has enjoyed watching his family grow at Sunset and is particularly thankful for the fellowship of the care group he's been part of for the past eight years.

Chris grew up in a Christian home and accepted Jesus Christ as his Savior at a young age. He is passionate about learning, growing, and strengthening his faith as well as the faith of all those around him. He has a heart for missions work, locally as well as internationally, and is excited about the opportunities that Sunset has to advance God's kingdom in the world around us. Chris' term ends in 2023.



John Griffiths

John was raised in the Catholic tradition and made a commitment to Christ when he was 17 years of age. Since then he has attended both denominational (e.g., Presbyterian, Episcopal) and non-denominational churches in the western U.S. and Ireland.

John and his wife, Patricia, started attending Sunset in 2005 when their son, Parker, was five, with their first involvement consisting of joining a care group. John has served on Sunset's pastoral relations committees, the technical team for the worship ministry, and has occasionally played guitar in the worship band. Most recently, he has served on Sunset's Denomination Task Force.

John's work life has taken him on a varied path through the National Park Service, the airline industry, Intel Corporation, and the Nature Conservancy, while also serving on public committees and boards. He currently serves on the board of a medical device company and on the Salvation Army's Portland Metro Advisory Board.

As he looks back, John views himself as the undeserving recipient of oodles of God's grace across his life. He enjoys teaching, reading history, hiking, playing classic rock guitar, and seeing God do the formerly impossible—though not necessarily in that order. John's term ends in 2023.



Dennis Kviz

Dennis and his wife, Carol, have been faithful members of Sunset since 1991. This is his 11th year as a member of Session at Sunset. He has served for a total of 17 years as an elder including his service at his previous Presbyterian church. In the early 2000s, Dennis served Sunset's Presbytery Liaison which negotiated the separation from PCUSA including retaining our campus. He served on the Denominational Strategy Team, Pastor Model Advisory Team, and the Denominational Task Force. He also served on the building team of the current church campus. Dennis has served in both the choir and worship team.

Dennis is the Clerk of Session, Treasurer for Sunset corporation, and Community Assistance, our not-for-profit foundation. He regularly attends Presbytery and General Assembly meetings representing our church as a commissioner. Dennis' work experience spans from special education teacher working with deaf/blind multi-handicapped; consultant and speaker internationally in the arena of technology innovations for the disabled; president and CEO of two international high technology corporations; and a real estate broker/owner since 1993. Dennis' term ends in 2022.

# Current Ruling Elders



Doug Morris

Doug is grateful for the grace and mercy of our Lord Jesus Christ. Accepting Jesus Christ as his Savior at the age of four, he has been involved in the church throughout his life. Doug started attending Sunset in 1995 and has served and participated in various ministries of the church through the years.

Doug and his wife, Stephanie, have two terrific kids who are involved in Sunset's youth ministry. They have been involved with their Care Group for 20 years, and God has blessed them with these close friends as they've walked through life's highs and lows. Sometimes life is hard, but God is good!

Throughout his life, Doug has experienced God's provision in tangible ways and many answers to prayer. Doug is thankful for God's mercy and knows that God will do great things through Sunset, for His glory! Doug's term ends in 2022.



Deb Starr

Deb is a wife (of Mathew), mom (of Jake, age 9), teacher (in her 28th year, currently teaching Social and Emotional Learning), Christian (of 45 years), talker (to anyone!), traveler (as much as possible), and servant (she loves to get in there and get things done!).

Deb became a Christian at a VBS camp. She truly believed that God, our Father, was the most amazing father. She has one of those steady walking relationships with God, not an unbelievable conversion story, but her story nonetheless. God has always been the guiding beacon in her life, and she is along for the ride He wants to take her on.

Deb loves to serve. She was an Elder and a Deacon years ago at Malibu Presbyterian. She has also served in leadership for Children's Ministries, University ministries, young adults ministries, Bible studies, and singles ministries. At Sunset, Deb has served in Kids Church, Sunset Singles, Kids Camp, Pack the Pack, Family Promise, Helping Hands, and Food & Toy. Deb's term ends December 2021.



Jennifer Um

Jennifer began attending Sunset six years ago after looking for and finding a church where her daughters could learn to love Jesus.

She has been blessed to serve at Sunset in the Children's Ministry and Women's Bible Study. She has led small groups and Bible studies since her college years. She served as the president of her medical school's Christian Medical & Dental Society, and she has been on medical missions trips to Mexico, Guatemala, Nepal, and inner city neighborhoods in Philadelphia and Chicago. She previously worked as an internist at an underserved clinic in Connecticut. She currently practices adult and pediatric sleep medicine in Portland and Astoria.

Her greatest joy in life is leading her two daughters, Elie and Phoebe, in their walks with the Lord. She shares this journey with her husband John and her parents who live with them. She also has a heart for seeing individuals grow in their relationships with Jesus through the power of the gospel, church community, the spiritual disciplines and serving others. Jennifer's term ends in 2023.



# Officers of the Corporation



Doug Morris  
PRESIDENT

Doug's bio is on the facing page.



Dennis Kviz  
TREASURER

Dennis' bio is on page 7.



Jennifer Um  
SECRETARY

Jen's bio is on the facing page..

"Let the word of God dwell in you richly,  
teaching and admonishing one another in  
all wisdom, singing psalms and hymns  
and spiritual songs, with thankfulness in  
your hearts to God."

Colossians 3:16

# Nominees for Ruling Elders



Bruce Hanna

Bruce has been a member at Sunset since 2007. He and his wife, Kathy, have been married for 48 years and have two adult children. In his professional life, Bruce has served as a teacher and administrator in public, charter, and Christian schools.

At Sunset, Bruce has served as a Sunday school teacher, Elder Search Committee, and Choir Member; at Kids Camp; with Helping Hands; and the Divine Design Ministry.

Outside of the church, Bruce serves on the Catalyst Ministries Board, a street ministry in Phoenix; and as a Gideon. In the past, he has served as Elder at Bethel Baptist Church and as a trainer for Crown Financial Ministries.

Bruce has a heart for evangelism, especially to youth. Placing the Word of God and sharing a word of witness is a top priority. He actively distributes scriptures to schools and hotels with the Gideons, as well as personally to people in the daily “traffic lanes” of life, thus fulfilling the Great Commission. In partnership with God, all glory is to God.



Randy Johnson

Randy, Lisa, and their two sons, Jordan and Miles, began attending Sunset in 2001, to be in community with their friends already attending Sunset. Their sons are both married, and Randy and Lisa have three grandchildren.

Raised in the Presbyterian church, Randy has attended many other churches of reformed theology and accepted Christ when in high school. He participated in music ministry in all those churches and currently serves as a piano player for the worship team here at Sunset. He has also participated regularly in the Food & Toy drive and community serve events.

Outside of Sunset, Randy has participated in other service for God’s glory including a touring youth choir, a short-term mission trip to Mexico with Potter’s Clay from Westmont College, and leading a study of creation versus evolution for high school students.

As a Clinical Pharmacy Specialist for adult critical care, he was able to use his gifts of administration, knowledge, and mercy. Randy worked at Providence St. Vincent hospital for 40 years, retiring in 2021.



Kent Richards

Kent’s family attends Sunset—which includes his wife Nancy, daughter Anne Marie, son-in-law Chris, and their newborn Daniel. Sunset is also the church home for his parents Gene and Pauline.

While attending Sunset for 40 years, Kent has been able to serve by leading the single’s ministry, worship, and a middle school group in Wildfire; playing the trombone with the praise band and orchestra; singing in the choir; teaching Sunday school; ushering; and serving communion. Currently he is a Children’s leader on Monday nights at Sunset with Bible Study Fellowship.

As a youth, Kent attended a weekly after-school program at Valley Presbyterian Church and went through confirmation during middle school. Kent gave his life over to Christ at Young Life’s Malibu Club in Canada at College Prep.

He has had the privilege of serving as an active Elder at Sunset prior to the move to the current campus on Cornell. God’s sovereign will has been lived out as Sunset has ebbed and flowed through the gradual sanctification process. Kent has always felt this house is “God’s House.”

# Report of the Clerk of Session

<b>Active Membership 10/1/20</b>	<b>677</b>
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Gains	
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Professions or Reaffirmations of Faith	9
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Total Gains	9
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Losses	
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Request	0
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Deaths	3
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Moved to Inactive Status	0
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Total Losses	3
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<b>Active Membership 9/30/21</b>	<b>683</b>
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<b>Baptisms</b>	
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Believer Baptisms	4
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Infant Baptisms	2
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Infant Dedication	0
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"So in Christ Jesus you are all children of God through faith, for all of you who were baptized into Christ have clothed yourselves with Christ."

Galatians 3:26-27

# Financial Status

Dear Faithful & Beloved Ministers of Christ at Sunset Church,

You are all such a blessing to me! This summer, on Sunday, July 4, I announced that we were falling short on giving compared to our budgeted projections. Immediately you caught us up, and we finished the year ahead of budget for both Offerings and Rental Income! I praise God for each of you.

Expenses for the year were well below budget in all the ministry areas for the year, as we were not able to fully open given the ongoing COVID restrictions. Outside of the in-house ministries, the areas that were significantly above or below budget are as follows:

- Worship, Music, and Tech Arts was over budget by \$4,600, largely due to costs directly related to livestreaming our services, which has broadened our ministry reach.
- Missions and Outreach in the church budget was under budget by \$12,000 because: 1) one of our Partners In Missions left the mission field, 2) Pack the Pack was idle while students were meeting virtually, 3) Mission ConneXion was hosted virtually rather than on-site, 4) and our Alaska missions teams were limited to two smaller teams that travelled to Alaska Christian College. I am joyful to note that we did use \$65,000 of our designated Mission Funds to support work in Uganda, funding classrooms in the Peace Villages. This was an increase in funds that we had initially allocated to the Uganda Project for the year. Praise God for faithfully equipping us the help meet this need!
- In General Administration Expenses, Banking and Credit Card Clearing expenses were over budget by \$21,000. With online worship, I am thrilled that online giving increased to replace in-worship offerings, but that has increased bank fees. One way to reduce this expense is for many of us to have the withdrawals taken directly from our checking accounts or use a debit card instead of a credit card. The rest of the General Administration costs offset the Credit Card Clearing expenses, again due to decreased ministry activity.
- The Administration area also had offsetting expense areas. Communications was over budget with the website and logo projects that were revealed October 24, and that was offset by not using the funds for coffee after worship.
- Building, Grounds, and Security was over budget since we transferred \$100,000 from Operations to the Building Fund Reserve (to be discussed in a couple of paragraphs), in addition to the \$165,000 in normal mortgage payments.
- Salaries and Benefits were \$126,000 under budget, as we had a Youth Director budgeted for the full year and Brian Castaneda started in April. We also had a new Associate Pastor budgeted beginning in January.

The result for the year is that we had income just above budget and expenses below budget, resulting in a gain from operations of \$6,800 before the benefit of the PPP loan, which was forgiven. The net operating gain taking that into consideration was \$290,000, which we will roll over into the 2022 fiscal year.

Looking forward to 2022, we are budgeting Offerings level with this year and last but increasing the budget for Rental Income. In addition, we will roll forward our gain of \$290,000 from 2021. Our expenses are budgeted at \$2,591,000 compared to \$2,485,000 budgeted last year and \$2,340,000 in actual spending last year. The increases assume a full year of regular, vital ministry; our recently hired Youth Director; an Associate Pastor; and an Executive Assistant for Pastor Steve and me. We also added a line item for Seminary Support in the Outreach and Missions area of the budget as we hope to encourage members to consider ministry. We will also encourage all our ministries to use the significant funds on the balance sheet (Restricted Funds) prior to using Operating Funds. This will allow us to roll forward funds into 2023 as the congregation grows.

The last area that I want to address is our facility. God has blessed us with an incredible place to do ministry! Unfortunately, the stucco on the building is deteriorating badly. We are seeking bids, but the first came in at \$1.1 million. In addition, we have some areas of the parking lot that need paving work, and the entire parking lot needs to be resealed. I am in the process of refinancing the church mortgage at a lower interest rate. When I learned of these needed repairs, I asked the bank if we could increase the mortgage to \$3 million from the current balance of \$1.9 million. I expect final approval any day. My commitment to you is that any bank funds not used for these repairs will go to pay down the debt. Any donations directed to "Building Fund" will also have the same result. Pastor Steve and I have a heart to see all income going to expanding our ministry, not to paying mortgage principal and interest.

It is a joy and an exciting time to be at Sunset. We are on the brink of great things in ministry as we begin to fully utilize the great gifts that God has given us.

Blessings,  
Rick



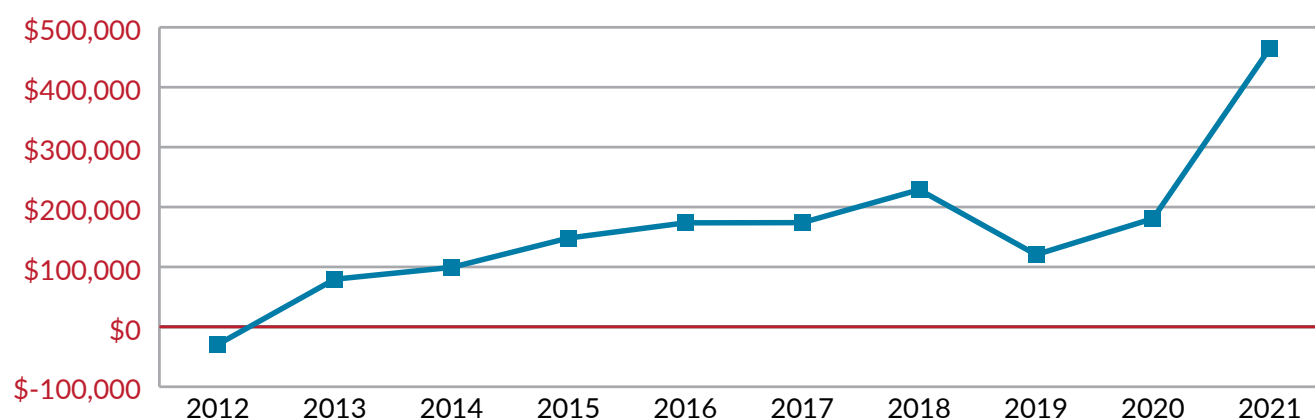
**Rick Noling**  
MINISTER OF ADMINISTRATION



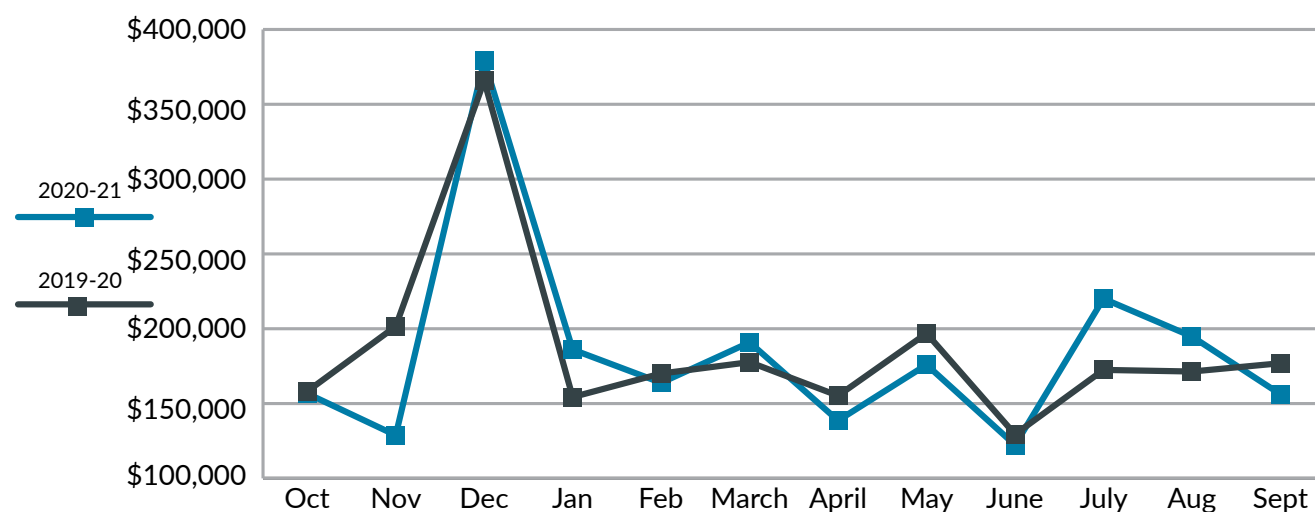
## Operating Fund History

	2017	2018	2019	2020	2021	2022 Budget
Operating Giving	\$2,383,963	\$2,374,183	\$2,420,061	\$2,230,003	\$2,224,337	\$2,200,000
Building Use Income	\$220,402	\$226,886	\$233,258	\$152,663	\$120,755	\$150,000
Operating Fund Expenditures	\$2,593,212	\$2,554,026	\$2,562,831	\$2,294,228	\$2,140,284	\$2,590,788

## Yearly Operating Fund Balances



## Operating Giving Versus Previous Years (per month)



# Financial Statements

## Balance Sheet

Description	9/30/20	9/30/21
<b>Current Assets</b>		
Combined Checking Accounts	\$495,371	\$462,498
Savings and Money Market	\$941,519	\$910,516
Long-Term CD	\$29,163	\$29,615
State Unemployment Deposit	\$35,150	\$35,636
<b>Total Current Assets</b>	<b>\$1,501,203</b>	<b>\$1,438,265</b>
<b>Fixed Assets</b>		
Cornell Road Land & Site Improvements	\$5,499,686	\$5,499,686
Cornell Road Building (includes parking)	\$22,325,172	\$22,325,172
Furniture & Equipment	\$1,386,847	\$1,400,276
<b>Total Fixed Assets</b>	<b>\$29,211,705</b>	<b>\$29,225,134</b>
<b>Less: Accumulated Depreciation</b>	<b>(\$15,606,315)</b>	<b>(\$16,319,669)</b>
<b>Net Fixed Assets</b>	<b>\$13,605,390</b>	<b>\$12,905,465</b>
<b>Total Assets</b>	<b>\$15,106,593</b>	<b>\$14,343,730</b>
<b>Current Liabilities</b>		
Current Portion of Long-Term Debt — Bank Note	\$67,251	\$61,375
Current Portion of Long-Term Debt — Pastor Mike Matousek	\$86,250	\$0
Payroll Protection Program (PPP) Loan	\$283,215	\$0
Total Current Liabilities	\$436,716	\$61,375
<b>Long-Term Liabilities</b>		
Building Fund Loan	\$1,950,583	\$1,843,437
Severance Pastor Mike Matousek	\$0	\$0
<b>Total Long-Term Liabilities</b>	<b>\$1,950,583</b>	<b>\$1,843,437</b>
<b>Fund Balances</b>		
Operating Fund	\$180,719	\$465,080
Designated Fund	\$590,887	\$801,652
Building Fund	\$324,982	\$134,593
State Unemployment Fund	\$35,150	\$36,939
Equity Fund	\$11,587,556	\$11,000,654
Total Fund Balance	\$12,719,294	\$12,438,918
<b>Total Liabilities and Fund Balances</b>	<b>\$15,106,593</b>	<b>\$14,343,730</b>

# Operating Budget Summary

1 October – 30 September

Income	2022 Budget	2021 Budget	2021 Actual
Unrestricted Income			
Operating Giving	\$2,200,000	\$2,200,000	\$2,224,337
<b>Total Offerings</b>	<b>\$2,200,000</b>	<b>\$2,200,000</b>	<b>\$2,224,337</b>
Building Use Income			
Facility Use Rental Income	\$150,000	\$100,000	\$120,755
<b>Total Building Use Income</b>	<b>\$150,000</b>	<b>\$100,000</b>	<b>\$120,755</b>
<b>Other Income</b>	<b>\$0</b>	<b>\$0</b>	<b>\$2,924</b>
<b>Total Income</b>	<b>\$2,350,000</b>	<b>\$2,300,000</b>	<b>\$2,348,016</b>
<b>Expenses</b>			
Adult Ministries	\$9,000	\$14,500	\$3,258
Children's Ministries	\$12,550	\$12,900	\$6,549
Student Ministries	\$20,500	\$22,500	\$11,308
Tech Arts	\$16,500	\$13,100	\$14,822
Worship & Music	\$20,000	\$17,500	\$25,381
<b>Outreach Missional Team</b>			
Outreach Ministry Local	\$11,000	\$12,900	\$6,133
Uganda Projects	\$24,100	\$24,100	\$24,100
Long-Term Partners	\$86,320	\$94,940	\$90,785
Mission Connexion	\$2,000	\$2,000	\$0
Seminary Support	\$10,000	\$0	\$5,742
Student Interns	\$8,500	\$0	\$0
EPC – Denominational Fee	\$13,266	\$13,266	\$12,789
<b>Total Outreach Missional Team</b>	<b>\$155,186</b>	<b>\$147,206</b>	<b>\$139,549</b>
<b>Administration</b>			
Administration: General			
EPC – Denominational Activity	\$3,000	\$3,000	\$0
Insurance: Liab., Comp., Campers	\$30,000	\$31,200	\$30,055
Session and Staff Expenses	\$10,000	\$6,000	\$6,289
Legal & Accounting	\$2,000	\$2,000	\$1,760
Credit Card Clearing & Banking Exp.	\$40,000	\$25,000	\$46,198
Postage	\$1,500	\$3,000	\$1,079
Other Administration General	\$15,000	\$32,000	(\$3,355)
<b>Total Administration General</b>	<b>\$101,500</b>	<b>\$102,200</b>	<b>\$82,026</b>

## Operating Budget Summary

1 October – 30 September

<b>Expenses</b>			
<b>Administration</b>	<b>2022 Budget</b>	<b>2021 Budget</b>	<b>2021 Actual</b>
Sr. Pastor Expenses	\$5,000	\$5,000	\$4,752
Staff Training	\$5,000	\$5,000	\$5,869
Library	\$0	\$1,000	\$0
Communications & Internet	\$15,000	\$12,000	\$21,191
Copiers, Paper & Supplies	\$60,500	\$69,500	\$55,717
Technology & Software	\$32,000	\$36,000	\$23,602
Kitchen & Coffee	\$13,000	\$12,500	\$3,403
<b>Total Administration</b>	<b>\$130,500</b>	<b>\$141,000</b>	<b>\$114,534</b>
<b>Buildings, Grounds &amp; Security</b>			
Building Fund Transfers	\$165,000	\$165,000	\$265,000
Facility Maintenance	\$136,000	\$143,000	\$115,992
<b>Total Buildings, Grounds &amp; Security</b>	<b>\$301,000</b>	<b>\$308,000</b>	<b>\$380,992</b>
<b>Utilities</b>	<b>\$198,800</b>	<b>\$214,100</b>	<b>\$197,115</b>
<b>Salary &amp; Benefits</b>			
Employee Wages	\$1,214,586	\$1,123,280	\$1,024,040
Employee Benefits	\$383,066	\$341,540	\$314,577
Contracted Services	\$27,600	\$33,600	\$27,000
<b>Total Salary &amp; Benefits</b>	<b>\$1,625,252</b>	<b>\$1,492,420</b>	<b>\$1,365,617</b>
<b>Totals Administration</b>	<b>\$2,357,052</b>	<b>\$2,485,426</b>	<b>\$2,140,284</b>
<b>Total Budget Expenses</b>	<b>\$2,590,788</b>	<b>\$2,485,426</b>	<b>\$2,341,151</b>
Net Gain/Loss from Operations	(\$240,788)	(\$185,426)	\$6,865
Other Income (PPP Loan Forgiveness)	\$0	\$283,215	\$283,215
Net Gain/Loss	(\$240,788)	\$97,789	\$290,080
Prior Year Carryforward	\$290,080	N/A	N/A
Gain Loss After Carryforward	\$49,292	N/A	N/A



# Designated Funds

## Fund Balances

Description	9/30/20	9/30/21
Financial Assistance Fund	\$26,276	\$21,355
Building Fund Reserve	\$108,200	\$371,200
Bereavement	\$7,721	\$7,766
Memorials	\$22,748	\$22,748
Missions	\$425	\$0
Mission Trips	\$12,510	\$8,850
Local Mission Project	\$65,317	\$67,801
Partners in Missions	\$15,334	\$19,053
Alaska Mission Project	\$91,372	\$71,283
Uganda Mission Project	\$81,083	\$60,494
Adult Ministries	\$10,266	\$293
Women's Ministries	\$14,235	\$15,252
Men's Ministries	\$20,219	\$24,522
Student Ministries	\$9,978	\$9,610
Student Missions	\$23,323	\$23,323
Children's Ministries	\$8,203	\$13,129
Worship	(\$2,400)	\$0
Operations	\$71,391	\$61,721
Outreach	\$4,686	\$3,252
<b>Designated Funds Balance</b>	<b>\$590,887</b>	<b>\$801,652</b>

"Let us hold unswervingly to the hope we profess, for he who promised is faithful."

Hebrews 10:23

# Building Fund

## Activity Statement

1 October – 30 September

Description	
Fund Balance on 9/30/20	\$324,982
Receipts	
Contributions	\$3,510
Transfer from Building Fund Reserve	\$0
Total Receipts	\$3,510
Expenditures	
Principal on Loan	\$107,146
Interest Payments	\$86,753
Total Expenditures	\$193,899
<b>Fund Balance on 9/30/21*</b>	<b>\$134,593</b>

\*In addition we have \$371,200 in Designated Funds committed to the Building Fund Reserve.



# Missions

## Outreach Missional Team

1 October – 30 September

Description	2022 Budget	2021 Budget	2021 Actual
Outreach Ministry Local			
Outreach Expenses	\$0	\$2,400	\$206
Treasures Ministry	\$500	\$500	\$0
Helping Hands	\$10,000	\$10,000	\$5,927
Habitat for Humanity	\$500	\$0	\$0
<b>Total Outreach Ministry Local</b>	<b>\$11,000</b>	<b>\$12,900</b>	<b>\$6,133</b>
Uganda Projects			
CLIDE (Uganda)	\$20,000	\$20,000	\$20,000
Christ. Veterinary Miss. (Shean)	\$4,100	\$4,100	\$4,100
<b>Total Uganda Projects</b>	<b>\$24,100</b>	<b>\$24,100</b>	<b>\$24,100</b>
Long-Term Partners			
OC Int'l (Witherow)	\$20,000	\$20,000	\$20,000
Ethnos360 (Hedeen)	\$10,000	\$10,000	\$10,000
InterVarsity / Focus (Riesinger)	\$16,900	\$16,900	\$16,900
People Int'l (Potter)	\$8,970	\$8,970	\$8,970
People Int'l (Tucker)	\$16,900	\$16,900	\$16,900
SIM-USA (Zoolkoski)	\$0	\$8,620	\$6,465
Nations Ablaze Int'l (Manderfield)	\$8,550	\$8,550	\$8,550
Emergency Fund	\$5,000	\$5,000	\$3,000
<b>Total Long-Term Partners</b>	<b>\$86,320</b>	<b>\$94,940</b>	<b>\$90,785</b>
Outreach Missional Team			
Mission ConneXion	\$2,000	\$2,000	\$0
Seminary Support	\$10,000	\$0	\$5,742
Student Interns	\$8,500	\$0	\$0
EPC — Denominational Fee	\$13,266	\$13,266	\$12,789
<b>Totals Outreach Missional Team</b>	<b>\$155,186</b>	<b>\$147,206</b>	<b>\$139,549</b>

If you have been coming to Sunset Church for any length of time, you know we love to hear **GOOD NEWS STORIES**. On the following pages, you will find stories from some of our ministry leaders as they tell us about how they have seen God at work during the past year. We think you will find them uplifting, encouraging, and full of Good News!



"A cheerful look brings joy to the heart; good news makes for good health."

Proverbs 15:30





# Worship

What a year of continuing to pivot so that the Sunset family could worship God throughout this pandemic! Whether our congregation is gathering in front of a screen or in person, the Worship & Creative Arts Team is grateful for much during this last year.

- **We are blessed with a church building that includes resources like the spacious studio space where our recorded services took place** for a number of months at the beginning of the pandemic. We assume that many at Sunset didn't even realize we had that space available to utilize.
- **The commitment to online services, not only for now but for the future, is something that we are so pleased to be able to provide.** It is great to not only have the technology, but those who know how to expertly run and maintain it, so that going live at 10 am on Sundays appears seamless! We also are very thankful for financial supporters we have heard from who watch online exclusively as they do not live in this area.
- **After so many months of not gathering in person, it was great to once again witness the joy of baptisms and hold Easter services together, and then have Worship Nights and Sunday services without a capacity limit.** Simply to be in community with one another again is something we will not take for granted.
- **And lastly, we are especially full of gratitude for the numerous volunteers (many of them behind the scenes) who assist with the service each Sunday.** We truly can't thank them enough for their willingness to come to the church week in and week out during a pandemic, both prior to and since in-person services started in January of this year. We are also so glad to have our greeters, ushers, and Next Steps volunteers who serve to make sure everyone is welcomed and informed of how Sunset can minister to them.

— Laura VanderGiessen



## Children's Ministry

Those of us who serve in the East Wing really missed being with our Sunset Kids in person for an entire year. We had online Zoom classes and amazing leaders that helped us connect with Bible lessons, games, worship, and more. But it was just not the same as being with the kids in person. So, when we were able to have them return to the building in March, we were thrilled, as were they! Below are a few highlights where we have seen God at work in our Children's Ministry over this past year.

- **It has been great having Jillian Comrie, our new Children's Worship Leader,** come on board this August. Now the kids have returned to worshipping, singing enthusiastically, and doing all the fun motions to the songs together! It is great to be in the same room with all that energy as they get excited about what they are singing.

- **An example of how kids are impacted by our children's worship time happened recently** when Jillian asked the kids if they knew what spiritual warfare was. One boy replied, "When we're being bullied, God doesn't want us to be mean, fight, or bully anyone back." Jillian said she had planned on saying the same thing before getting back to their song and that he had summed it up perfectly! It turned out that not only their song "Battle Belongs" had lyrics to go with his response, but their Bible lesson video also talked about how God wants us to be kind to those who mistreat us. It was awesome to witness God at work as His truths were woven through every aspect of that Sunday at the kids' level of understanding.





- **Kids Camp was a big hit this summer.** To keep kids safe, for the first time ever, it was primarily held outside. The kids really loved having their small groups meet throughout the courtyard and parking lot. When they weren't outside, they were in the sanctuary singing at the top of their lungs and actively doing all the song motions, all while learning about this year's theme and message of "Destination Dig: Seek Truth — Find Jesus." They were also very engaged with the mission project of donating shoes and soap — shattering the \$5,000 fundraising goal by raising \$13,000(!) to bless the Helping Hands ministry. We were also grateful to welcome many new Kids Camp leaders this year. They did a GREAT job!
- **We were so pleased to have two elementary-age girls get baptized this last year.** One of them decided she needed to get baptized after learning about what it means in our Divin' In class for 5th graders. She knew right away that it was a step she wanted to take in her young faith journey.

- **We just love to be with kids who love to come to church!** We have one family who had been attending Sunset prior to COVID but were not watching online or attending in person after the church reopened. But when their son came to Kids Camp in July, he loved it so much that he talked his parents into returning on Sundays. They have been coming regularly since then. Praise God!

— Melissa Andersen

"Train up a child in the way he should go; even when he is old he will not depart from it."

Proverbs 22:6



## Student Ministry

It was exciting to start the new ministry year in September gathering in person on Wednesday nights — not just seeing each other on screens! I feel confident we can be both safe yet also create the best youth ministry experience while COVID is still an issue. Nothing lackluster or watered down for our youth! It is also exciting to see and feel the momentum that continues to build since we combined middle and high schoolers into one youth group. I have to say, we have one **AWESOME** worship experience for our youth in the Sanctuary on Wednesday nights, and I encourage you to come check it out!

- **Seeing students that I have never met before who come now on Wednesday nights has been great.** When students come up to me after youth group and tell me they are having fun and are learning something meaningful and look forward to returning the next week, I can't help but be encouraged. We have students who are here regularly on Sunday mornings in the worship service, and I am really glad they are, since they need to be part of the main church body.
- **I have created this entire year to be dedicated to the theme of "Connect," as our part of the Sunset Discipleship Pathway.** It was a long year of not connecting in person during the pandemic — both here at the building and because of remote learning. We encourage kids to bring their friends, come to movie nights, enjoy friendships around a fire making s'mores, play games, and simply make connections. We have seen a number of new kids come to youth group as a result of our vision to "Connect." We say it from the platform. Our small group leaders reinforce it. One night we even watched a student call a friend (before youth group officially started), telling him that he bought him a taco and he wondered where he was, and that he should come to youth group! With that phone call, the friend came, ate that taco, and was here for youth group. It was great!
- **We just launched a Student Leadership Team involving juniors and seniors in high school. They meet with me once a month in a discipleship-oriented atmosphere,** as we come together to read a devotional book and talk

about how God is working in our lives, as well as plan and pray over the youth ministry. It is really helping give them ownership of the ministry!

- **It is really encouraging to have so many of you approach me personally or by email expressing interest in getting involved with the youth ministry.** It is a new chapter with Sunset Youth, and I have been floored with the amount of support from every corner. I have really enjoyed meeting people weekly who truly care about our youth ministry here at Sunset.

— Brian Castaneda





## Racial Justice



The Racial Justice Ministry (recently changed from Biblical Justice Ministry) at Sunset started in 2020 because we knew we wanted to do something but didn't know what. So, we started by focusing on educating the Sunset community and bringing more awareness to the “whys” behind all the racial unrest sparked by the death of George Floyd. Also, we wanted to help people understand their personal racial worldview. Following is what this new ministry has done to date:

- **Some groups within the church, as urged by Pastor Steve, have done a study together on the book entitled *Be the Bridge – Pursuing God’s Heart for Racial Reconciliation* by Latasha Morrison.** It has been encouraging to see the initial response from the congregation, and Pastor Steve is very supportive and glad our church is putting effort into racial reconciliation.
- **We started to offer a Racial Justice class entitled “Growing in Racial Understanding” and to date about 60 people have attended.** When we first offered the class, it was hard to know how many people would show up, but it has been really encouraging to hear from those who have come regarding what they have learned. These are just a few of their comments: *“Really informative and have learned a lot about past laws and practices that affected past generations and are even impacting people today,”* and from another, *“The Holy Spirit started to work in my heart and told me it’s time for you to start learning more about the experiences of my Black brothers and sisters and other people of color.”* Also, *“It’s time to listen to the experience of minorities . . . really listen.”*
- **Our goals for the future include:** 1) continuing to offer a class, teach those willing to listen and learn about racism, and how the body of Christ, and Sunset specifically, can be a light in the community; and 2) form a community with the Latino, Filipino, and African churches that meet in our building.

— Yukiko Flenbaugh



## Alaska Missions

Things were very different for this summer's mission teams going to Alaska to serve at Alaska Christian College (ACC)! Not surprisingly, navigating the pandemic required that we must be flexible and willing to adapt. Team training and prep were primarily on Zoom, as in-person gatherings were limited. Because circumstances also continued to evolve and shift at ACC, Sunset stepped into these trips with open hearts and hands – willing to do whatever we could to serve well. God was indeed faithful, and we praised him for the opportunity to serve amidst unusual circumstances.

- **We had two teams totaling 25 individuals** (*see group photo at center front cover of this report*). Those who had served in Alaska beforehand did an awesome job of not comparing to “pre-pandemic practices,” nor did they assert themselves as seasoned veterans who knew exactly what to do. This was a huge blessing as each group easily fell into a rhythm of true teamwork which helped everything go smoothly.
- **The journey of spiritual growth during the entire trip for each team member was great to witness.** Every single person on both teams shared their 3-Word Story, followed by a personal exchange of answering questions, explaining more about their story, and receiving hands-on prayer. It was also so powerful to witness team members utilizing their Alaska Field Guide devotionals as they simply gave themselves the opportunity to deepen their quiet time and appreciate that part of the experience.

- **God truly brought these particular teams together to serve well, especially when they didn't fully know what they would be doing prior to departure!** It was beautiful to see people who thought they didn't possess the skills needed to join these teams and step up to the challenge. They installed drywall, did electrical work, used chain saws, laid a drain, painted, and completed many housekeeping tasks. God spoke to everyone through their huge collective sense of accomplishment! We were also very grateful for the at-home team who knitted caps and made cards for students at the college. ACC was impressed that we truly listened to their needs and showed our love in all that we did for them.
- **We were fortunate timing-wise to watch the huge steel beams for the school's gym finally be delivered after all of the COVID-related delays.** We got to witness the staff and president at ACC praise God for this and hear the story of how God met their needs. The construction start date is June 1, 2022. We join them in praise and prayer of anticipation for their new athletic center!
- **As we contemplate our partnership with ACC for the future, we hope to continue to listen and engage well with the staff and Student Ambassadors there.** It is an incredible blessing to be a part of the teams that serve at ACC and witness God provide through the hands of the many volunteers that serve each summer. The Student Ambassadors share their personal stories of God's work in their lives which is such a blessing and encouragement of faith for all involved!

— Sheri Schlieff





## Global Outreach

For the last year, COVID has been the operative word as it has had a significant impact on all areas of ministry around the world. As the pandemic continues, God is providing some new opportunities for our missionaries to serve Him. They remain thankful for so much, even during these difficult times.

- **Four of Sunset's missionary families who had come to the U.S. on furlough, found themselves "stuck" here for over a year because they were unable to return to their countries of ministry.**

The Tuckers (Finland) and the Hadeens (Papua New Guinea) were finally able to return home. The other two families, the Potters (pictured directly below) and the Witherows (bottom photo), made huge ministry decisions to remain in the U.S. for the foreseeable future. The Potters can do much of the same thing as they did when residing in central Asia because they do a significant amount of their ministry work electronically. The Witherows however moved to Albuquerque, New Mexico, and have started to work with indigenous American Indian families there.

- **For those of us here, all of our short-term trip opportunities of course were cancelled.** We had two trips planned in 2021 to go to Uganda. One in January and another in August. The next opportunity we are looking at is August



2022. However, what is exciting to share is that COVID afforded Dr. Val (pictured below) a unique opportunity in Uganda to be on a COVID information and training team sponsored by the government. She and others traveled from one remote village to another as they trained villagers on how to avoid contracting the virus. This gave her the ability to talk with these villagers about Jesus! She was invited to return week after week, and four new churches have started as a result of those open doors for further teaching about the Good News of Jesus!

- **In order to stay connected with Uganda, I have once-a-month Zoom calls with Dr. Moses and his wife Christine.** Those Zoom calls have been invaluable to easily stay in touch and continue to learn about what they are doing in their ministry.
- **We are so blessed to have been able to send a significant amount of funds to our global partners in ministry as part of a long-range strategy.** To keep projects moving forward, we were able to send enough money to complete three classrooms in Nakayot and buy food and supplies for these villages impacted by COVID. We were also able to buy motorcycles for two pastors, allowing them to visit their congregations spread out over a large geographical area. Because we couldn't go in person this year, we enabled them to strengthen their ministry with the funds we were able to send. We are so glad to have a partnership that is strong, which means that accountability for these funds is not in question. **THANK YOU** for your generosity in supporting these ministries!

— Mike Hildenbrand

"Be still, and know that I am God.  
I will be exalted among the nations,  
I will be exalted in the earth!"

Psalms 46:10

## Helping Hands

The past year has continued to be one where flexibility and resourcefulness were important attributes in our ministry as we have continued to navigate the restrictions of COVID. We are so very grateful to God for the many tangible blessings that have sustained us during this time as we serve our community.

- **When the pandemic started and our client base increased, the congregation's giving increased to meet the demand.** Your support is invaluable. As the pandemic lingers, we want to thank everyone who continues to contribute financially and through our very successful drive and drop food drives.
- **Earlier this year, we had a young woman who was struggling to have enough food while completing her education.** She has since started a job and no longer requires food assistance. Several Sunset members went out of their way to assist this young lady, and she was very appreciative!
- **We were so pleased to be able to hire a neighbor who faithfully volunteered for several months before becoming an employee here at the church.** He was hired as a Ministry Host and continues to support the ministry in a role that also provides him with some needed income. He has become a valued member of our team.
- **We are especially fortunate to have an incredible team of nearly 100 volunteers (and counting!).** They faithfully serve so those who need assistance in our community have a resource they can count on week in and week out.
- **In July, when the food pantry was closed for Kids Camp, the floor got a new look.** Pantry volunteers, with the professional guidance of Brian Erickson, ripped out carpet, prepped the concrete, and laid "new" flooring. "New" meaning we used the salvaged flooring from the modules that was in storage, waiting for the right moment! In three and half days, the project was completed. Now the carts roll smoothly and it's much easier to clean up.

— Kirsten Williams and Sarah Salove



## Jump4joy

Our women's fitness group at Sunset has been dancing together for over eight years and has stayed strong in more ways than one, even as they exercise remotely for yet another season.

- **Although we've been exercising within our own homes via Zoom for over a year and a half, this community of women has been a lifeline.** Even when some women moved from the area, they still have a desire to continue to be a part of this loving sisterhood.
- **Our women "attend" class via Zoom from the states of Washington, California, Tennessee, Pennsylvania, plus the other side of the globe in Cambodia!** We have also had some mamas and babies checking in once a week from a local shelter. We were blessed to be able to sponsor these single mamas last Christmas by providing gifts for them and their babies.
- **We give God all the glory and thank Him for intertwining women from different churches and backgrounds for the purpose of strengthening our faith, friendships and bodies.** We have had numerous stories of answered prayer, including those of friends and loved ones who have had their eyes opened to the love and power of Jesus. God is good!

— Lori Uhl



"Your awe-inspiring deeds will be on every tongue; I will proclaim your greatness. Everyone will share the story of your wonderful goodness; they will sing with joy about your righteousness."

Psalms 145:6-7



# Community Assistance



## Activity Statement

1 October – 30 September

	9/30/20	Income	Expenses	9/30/21
Helping Hands	\$82,362	\$114,641	\$81,869	\$115,134
Pack the Pack	\$28,782	\$3,876	\$9,693	\$22,965
Food & Toy	\$23,422	\$19,852	\$21,015	\$22,259
Community Action (Family Promise)	\$44,291	\$4,554	\$18,148	\$30,697
<b>Totals</b>	<b>\$178,857</b>	<b>\$142,923</b>	<b>\$130,725</b>	<b>\$191,055</b>



# Notes About Financial Statements

## Note 1: Summary of Significant Accounting Policies

### Basis of Accounting

The financial statements as a whole are not presented fully in accordance with generally accepted accounting principles. Rather, they are designed to meet the informational needs of the congregation by presenting a comparison of the cash-basis budget with actual cash transactions. Statements of cash receipts and expenditures are on a modified cash basis; that is, receipts and expenditures are recorded as the cash transactions occur. Liabilities relating to lease obligations are not reflected on the balance sheet. These liabilities include leases on photocopiers.

### Fixed Assets and Depreciation

On December 31, 1981, the fixed asset records were established by estimating the fair market values of the land, buildings and improvements, and the furniture and equipment as a whole. Purchases after December 31, 1981, are recorded at cost; donations at estimated fair market value. While depreciation is not stated as an expense on the income statement, this non-cash item and accumulated result is tracked separately and reflected as accumulated depreciation on the balance sheet.

### Fund Balances

The funds indicate the net value of the church (assets minus liabilities). To better represent the activities of the church and to provide better management of the resources, the funds have been divided into several categories. The Operating Fund shows the liquid assets available for general operations of the church. The Building Fund shows liquid assets available for building projects. Designated Funds are temporary funds used for accounting purposes to better track the cash flow for specific activities or funds set aside bearing restrictions, such as money given for a specified purpose. The Equity Fund is the remaining value and is equal to Fixed Assets minus Liabilities.

## Note 2: Liabilities

Property financing is currently with Bank Of the West entered into on May 10, 2019, with approximately \$28,000 in closing costs added to the principal. The mortgage balance as of September 30, 2021, was \$1,904,812. The interest rate as of September 30, 2021, was 4.05%.

Notes on mortgage:

- 1) Mortgage matures on May 1, 2029
- 2) Monthly payments are based off a 25-year amortization schedule
- 3) Mortgage includes no prepayment penalties

## Note 3: Missions

Sunset Church facilitates several channels by which parishioners may support missionary work. The purpose of this multi-channel approach is to increase familiarity and interaction between the Church and the mission field. In addition to missions supported through the operating budget, parishioners have the opportunity to provide direct mission support through the Missions program.



14986 NW Cornell Rd  
Portland, OR 97229

ph: 503.292.9293  
fax: 503.645.0701  
[www.sunsetpres.org](http://www.sunsetpres.org)