



Volunteer Role Descriptions

BUDDY TEAM

Accompany and assist assigned guest throughout the evening, providing companionship and any assistance they may need during the event. Sit with their guest during dinner, dance with them and participate in activities with them.

BATHROOM ATTENDANT TEAM

Offer basic assistance in the restroom and provide oversight of restroom areas to ensure honored guests, volunteers, etc. are never alone. If a guest requires assistance with more than getting in and out of a stall or hand washing, contact their parent or caregiver for assistance.

CLEAN UP TEAM

Arrive at 8:30pm the night of the event to assist with event clean up.

COAT CHECK TEAM

Greet guests, take their coats, label them, and hang them. As guests leave, ask for their names and retrieve their coats. The coat check area can also serve as a lost and found at the end of the evening.

DANCE FLOOR TEAM

Welcome guests to the dance floor and create a fun environment by dancing with guests and encouraging guests to dance along with the music.

FLOWER + GIFT BAG TEAM

At the beginning of the night, help guests select corsages and boutonnieres and pin their flowers or place them on their wrist. At the end of the night, help each guest collect their gift bag to take home.

FOOD PREP TEAM

Assist caterer with unloading food, additional food preparation and set up food and beverages in the main event space and in the Respite Room.

FOOD SERVICE TEAM

Serve food to guests in main event space. Be knowledgeable about the items and assist guests in finding what they would like (especially if they have dietary restrictions or allergies) and refill food warmers, drinks and snacks.

GUEST REGISTRATION TEAM

Warmly greet guests, sign them in, give them their name tag or lanyard, and answer any questions they may have. Help guests connect with their assigned buddy for the evening.

GREETING/TRANSPORTATION TEAM

Assist guests as they exit vehicles and help them find the registration area. Be available as guests return to their vehicles following the event.

HAIR, MAKEUP & SHOESHINE TEAM

Arrive at the designated time and assist set-up team with the salon area. Welcome each guest to a salon station for hair and makeup or to a seat for a shoeshine. Chat with them while you pamper them and make them feel special.

KARAOKE ROOM TEAM

Welcome and assist guests in getting signed up to sing the song of their choice. Cheer and encourage guests as they participate in the karaoke.

LIMO TEAM

Coordinate necessary information to the limo drivers, direct guests as they line up for the limo, help guests get in and out of the limos.

MEDICAL TEAM

Assist professional medical personnel at the event by providing basic first aid and care for any medical needs or emergencies.

PHOTOGRAPHY TEAM

Come and be a wandering photographer capturing the event. We ask that you bring your own equipment and have experience in photography.

RED CARPET TEAM

Take photographs and treat honored guests like celebrities and VIPs as they arrive on the red carpet.

RESPITE ROOM TEAM

Love on the parents/caretakers by serving food, spending time getting to know them and being available to pray with them.

SECURITY TEAM

Walk around and monitor the main event space and outdoor areas, making sure exits are not blocked and all areas remain wheelchair accessible. Coordinate with Security Team, Medical Team and Law Enforcement on-site to ensure every attendee has a safe and enjoyable experience.

SENSORY TEAM

Spend time with guests who may be experiencing over-stimulation from the excitement of the event. Interact with them by participating in sensory activities, singing or listening to calming music, or simply providing them with some quiet time.

SET-UP TEAM / DECOR TEAM

Arrive at the designated time and execute event set-up, connect with DJ, audio/visual, activity and parking teams to ensure they have everything they need, and all the event areas are properly laid out.

The Tim Tebow foundation requires background checks for ALL volunteers serving on February 7th, regardless of the role. Volunteers under the age of 18 will need a permission slip signed by a parent or guardian to volunteer.